

AGENDA

Board of Trustees Regular Public Meeting
February 10, 2026 - 11:30 AM

<u>Trustees:</u>	Lisa Cefaratti, John Dickson, Michelle Duncanson, Aimee Huisman
<u>Staff:</u>	Catherine Hodson (Principal), Kristie Mucciante (Business/HR)
<u>Regrets:</u>	Brett Sweeny
<u>Recorder:</u>	Kristie Mucciante
<u>Presiding:</u>	Michelle Duncanson
<u>Location:</u>	Niagara Children's Centre School Authority

I. Commencement of the Meeting of the Board

1. Call to Order and Noting of Members Absent

Recommended Motion - "That the absence of _____ has been approved"

2. Declaration of Conflict of Interest

II. Business of the Board

1. Additions to and Approval of the Agenda

Recommended Motion - "That the Agenda be accepted as presented."

2. Approval of the Minutes from the meeting on December 17, 2025

Recommended Motion - "That the Minutes of the Regular Meeting of the Niagara Children's Centre School Authority dated December 17, 2025 be confirmed as submitted."

3. Business Arising out of the Minutes

III. Committee of the Whole

1. Motion to Move to Committee of the Whole (Private session)

Recommended Motion - "That the board moves into the committee of the whole"

2. Motion to Return to Open Board (Public Session)

Recommended Motion - "That the board returns to the open board meeting"

IV. Ratification or Acknowledgement of Business Conducted in Committee of the Whole

1. Acknowledgement of business conducted from December 17, 2025 by absent member(s)

Recommended Motion - "That the business transacted in Committee of the Whole from December 17, 2025 be acknowledged by _____"

2. Ratification of Current Business Conducted in Committee of the Whole

Recommended Motion - "That the business transacted in Committee of the Whole be now ratified by the Board."

V. Educational Showcase - C. Hodson

VI. Principal's Report - C. Hodson/J. Gibbs

VII. Action/Information Items

1. Governance

- a. By-Laws Update (if any)
- b. 26/27 School Year Calendar

2. Policy

- a. Cyclical Policy Review
 - i. Policy Development and Review
 - ii. Employee Substance and Abuse
- b. Policy Approval (TBD)

3. Financial Reporting

- a. 25/26 Budget Approval from the Ministry
- b. 25/26 Financial Statements September to January- K. Mucciante

Recommended Motion - "That the financial report be approved as presented."

VIII. Correspondence and Communications

- None

IX. Questions Asked of and by Board Members

- None

X. New Business

- None

Adjournment of the Public Board Meeting

NIAGARA PENINSULA CHILDREN'S CENTRE SCHOOL AUTHORITY BOARD MEETING MINUTES

Wednesday Feb 10, 2026 at 12:00 PM

I. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Call to order

The meeting was called to order at 12:00 pm

2. Members Absent

Motion was made that the absence of Bretty Sweeny be approved.

Moved by J. Dickson
Seconded by L Cefaratti
Carried

3. The Chair asked the Trustees if there are any conflicts of interest.

There were none.

II. BUSINESS OF THE BOARD

1. A motion was made to approve the agenda as presented.

Moved by J. Dickson
Seconded by A. Huisman
Carried

2. A motion was made to approve the meeting minutes from December 17, 2025.

Moved by L Cefaratti
Seconded by J. Dickson
Carried

3. There was no business arising out of the minutes of the last meeting.

III. COMMITTEE OF THE WHOLE

1. A motion was made to move to committee of the whole (private)

Moved by L Cefaratti
Seconded by A. Huisman
Carried

2. A motion was made to return to open board (public)

Moved by J. Dickson
Seconded by L Cefaratti
Carried

IV. RATIFICATION OF BUSINESS CONDUCTED IN THE COMMITTEE OF THE WHOLE

1. A motion was made to acknowledge that all members who were absent from the Committee of the Whole meeting held on December 17, 2025, have now received and reviewed the information, and that no approvals were required from the meeting.

Moved by A. Huisman
Seconded by L. Cefaratti
Carried

V. EDUCATIONAL SHOWCASE

C. Hodson & Jenn Gibbs presented the educational showcase showcasing how we are applying the curriculum to our students using our systematic approach.

VI. PRINCIPALS IMPACT REPORT

No impact report was given.

VII. ACTION ITEMS

1. Governance

a. By-Laws Updating

The draft by-law has been reviewed and will be taken back to the lawyer with edits.

b. 26/27 School Year Calendar

- i. Our calendar matches the DSNB calendar and is similar to NCDSB.
- ii. Labour Day is September 7th, and to get the required number of instructional days in for the year, we have to start school before Labour Day. We will have 2 PA Days before the students start.
- iii. October 26 is a PA Day, as there are municipal elections and community schools can be used as polling stations, so we have followed our local boards to schedule a PA Day. This supports our families and our shared transportation with NSTS.

A motion was made to approve the calendar as presented.

Moved by J. Dickson
Seconded by L. Cefaratti
Carried

2. Policy

a. Cyclical Policy Review

- i. Policy Development & Review
- ii. Employee Substance & Abuse

The Board reviewed the policies. A motion was made to approve the policies as amended.

Moved by J. Dickson
Seconded by L. Cefaratti
Carried

b. Policy Alignment and Compliance Review

- i. Alcohol & Drug Abuse
- ii. Animals in the Classroom
- iii. Assessment and Evaluation
- iv. Bullying Prevention and Intervention
- v. Copyright
- vi. Creed Accommodations
- vii. Creed Diversity - Employee
- viii. Creed Diversity - Student
- ix. Digital Use of Technology by Students
- x. Dress Code
- xi. Emergency Closure of the School
- xii. Expenditure Guidelines

- xiii. Expression of Concern
- xiv. Purchasing Classroom Supplies
- xv. Records Management
- xvi. Storage & Administration of Medication
- xvii. Student Discipline
- xviii. Student Information and Registration

The Board reviewed the policies. A motion was made to approve the policies as amended.

Moved by A. Huisman
Seconded by J. Dickson
Carried

3. Financial Reporting

a. 25/26 Budget Approval from the Ministry

The Ministry of Education approved the 2025–2026 budget as submitted with no comments. We have hired a day custodian and are updating some tech including new smart boards that will be more compatible with the devices we use in the school.

b. 25/26 Financial Statements September to January- K. Mucciante

Some questions about the snack program recording - K. Mucciante will work with L Cefaratti on updating this. There were no other concerns.

A motion was made to approve the financial statements as presented.

Moved by L Cefaratti
Seconded by A. Huisman
Carried

VIII. CORRESPONDENCE AND COMMUNICATIONS

- None

IX. QUESTIONS ASKED OF AND BY BOARD MEMBERS

- None

X. NEW BUSINESS

- None

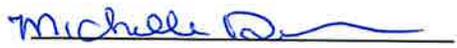
ADJOURNMENT

The meeting was adjourned at 12:53 PM.

Moved by L Cefaratti
Seconded by J. Dickson
Carried

NEXT MEETING

The next meeting of the Board is Mar 11, 2026 at 4:30 pm..


Michelle Duncanson - Board Chair

March 11, 2026
Date

